

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, APRIL 16, 2024

1.0 Meeting and Organization

- 1.1** Establish Quorum Meeting called to order at 5:05 p.m. Present at the call to order: John Gallagher, Julia Hill, Nancy Miller, Eric Nelson, and Leila Sayar. Also, in attendance: Renee Fleming. Absent at call to order: Emily DuBois and Cheryl Ferguson.
- 1.2** Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Hill/Miller 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1** Statistics on services were provided for the months of March 2023 & 2024.
- In March 2023 we had 517 in-person visits. We assisted 131 phone callers and had 74 email exchanges of information. In 2024 we had 558 in-person visits, 157 phone calls, and 128 email exchanges of information.
- 3.2** Librarian's Report – *Trustee Cheryl Ferguson arrived.*
- 3.2..1** Scrabble Kickoff Party. Update on preparations and signups for contributions. The librarian will send out details on needs for setup/cleanup for the Thursday, May 9th event.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Ferguson 6/0**

- 4.1** Approval of Disbursements for April
- 4.2** Approval of Minutes of March Meeting

5.0 Regular Agenda

- 5.1** Approval of Proposed Preliminary Budget FY 2024-2025 after discussion
ACTION TAKEN: Motion to approve preliminary budget M/S/C Miller/Hill 6/0

6.0 Future Meetings:

- 6.1** May 21, 2024
- 6.2** June 18, 2024 – June meeting is cancelled. Regular meetings resume in July.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees