

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, MARCH 19, 2024

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:06 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, John Gallagher, Julia Hill, Nancy Miller, Eric Nelson, and Timothy Volkmann. Also, in attendance: Renee Fleming.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Ferguson/Nelson 7/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Statistics on services were provided for the months of January and February 2023 & 2024.
 - In January 2023 we had 556 in-person visits. We assisted 171 phone callers and had 107 email exchanges of information. In 2024 we had 544 in-person visits, 184 phone calls, and 91 email exchanges of information.
 - In February 2023 we had 508 in-person visits. We assisted 129 phone callers and had 80 email exchanges of information. In 2024 we had 616 in-person visits, 165 phone calls, and 53 email exchanges of information.
- 3.2 Librarian's Report –
 - 3.2..1 Thank you letter – letter was shared with the Board.
 - 3.2..2 Mutual Aid Grant for 24/25 – the librarian will apply again.
 - 3.2..3 Scrabble Kickoff Party. Date set for Thursday, May 9th with Scrabble Tournament to follow on Saturday May 11th. Atrium location is confirmed. A list of needs will be sent out.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Miller/Hill 7/0**

- 4.1 Approval of Disbursements for February
- 4.2 Approval of Disbursements for March
- 4.3 Approval of Meeting Minutes of January Meeting

5.0 Regular Agenda

- 5.1 NONE

6.0 Future Meetings:

- 6.1 April 16, 2024

Adjourned 5:14 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary

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